




INTERNAL QUALITY ASSURANCE CELL


BELTOLA COLLEGE

GUWAHATI-781028


Co-ordinator IQAC
Beltola College
Guwahati-28

ANNUAL REPORT

2016-2021


Principal
Beltola College
Guwahati-28

BELTOLA COLLEGE

ANNUAL REPORT

2016-2017 to 2020-2021

Internal Quality Assurance Cell

Beltola College was established in the year 1983 in a tribal area in the precinct of Guwahati, the capital city of Assam. It is situated in the Assam-Meghalaya border and, in due course, obtained a Tribal Area Certificate from the Government of Assam.

The mission of this college is to encourage the youth with proper attitude, values and analytical power for building the base for the nation. To create quality human resource through higher education for strengthening the spirit of building prosperous and progressive nation is the vision of the institution.

The college has been provincialised under provision 4(1) of the Assam Venture Educational Institution (Provincialisation of Services) Act, 2011 as Amended 2012 & 2013 and in pursuance of Government sanctioned order No.AHE.587/2013/9 Dated 21st May, 2014. The services of a total of 19(nineteen) teaching and 10(ten) non-teaching employees were provincialised and they became the employees of the State Government with effect from August 14, 2013.

Beltola College offers 8 Undergraduate programmes in the faculty of Arts

Bachelor of Arts - Assamese

Bachelor of Arts - English

Bachelor of Arts - Economics

Bachelor of Arts - Education

Bachelor of Arts - Hindi

Bachelor of Arts - History

Bachelor of Arts - Philosophy

Bachelor of Arts - Political Science


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JULY 2016 - JUNE 2017

MEETINGS, RESOLUTIONS AND CELL ACTIVITIES❖ **MEETINGS AND RESOLUTIONS:**

Sl. No.	Date of the Meeting	Stakeholders/ Members	No. of Participants	Resolution
1	09/06/2016	Core Committee, Coordinator, Faculties	16	Formation of placement cell and psychological cell
2	02/09/2016	Principal, Coordinator, Faculties	09	Formation of Data Bank, preparation of college Master Plan and formation of Library Development Committee
3	07/09/2016	Principal, Core Committee, Coordinator, Faculties	27	Purchase of LCD Projector, camera, printer and hiring service for secretarial and technical service of IQAC
4	23/11/2016	Principal, Coordinator, Faculties and Office Staff	22	Criterion wise SSR writing work distribution
5	07/04/2017	Principal, Coordinator, Faculties and Office Staff	27	Publication of journal with ISSN number, Green audit, activation of Blood donation club and activation of NCC and Scout and Guide
6	11/04/2017	Principal, Core Committee, Coordinator, Faculties	24	Exemption from examination fees to the poor and meritorious students in case of need, certificate course of various departments, renewal of Grievance cell, immediate registration of Alumni and department Book bank enhancement
7	24/04/2017	Principal, Coordinator, Faculties	08	Introduction of Smart classroom, MOU with different stakeholders, workshop on "Office Management"

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8	26/04/2017	Principal, Coordinator, Faculties	14	Proposal of smart classroom to be provided in the college, introduce of self- finance course, Quiz and group discussion, introduce of vocational course
9	03/05/2017	Principal, Coordinator, Faculties	16	Organise state level workshop
10	09/05/2017	Coordinator, Faculties	17	Organise state level workshop

❖ CELL ACTIVITIES

- Women cell of the institution organized a lecture program on 8 March, 2016 on the occasion of International Womens' Day on the topic "Cell against sexual harassment (CASH)
- Women cell of the institution published yearly journal "Swetabhuja" on December, 2016
- Career guidance cell of the institution organized a career orientation programme on 19th March, 2016
- On 21 March, 2016, career development programme was conducted by career guidance cell of Beltola College in collaboration with Pragati School of Management. (the motto for organizing these kind of programmes is to provide knowledge on employable skills to the under-graduate students, which in turn will help them to secure employment in future).
- On 17/03/2017 a workshop was organized by Beltola college on "Human Rights" under UGC- GDA
- A LINKAGE WAS SIGNED WITH " Student Library" on 25/01/2017
- Two linkages were signed with Beltola Mazhipara primary school and Barsajai Nimma Buniyadi School on 25/03/2017

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JULY 2017 - JUNE 2018

MEETINGS, RESOLUTIONS AND CELL ACTIVITIES**❖ MEETINGS AND RESOLUTIONS:**

Sl. No.	Date of the Meeting	Stakeholders/ Members	No. of Participants	Resolution
1	19/08/2017	Principal, Coordinator, Faculties	06	Registration for All India Survey for Higher Education. Academic Audit will be done by an Academic Committee.
2	25/01/2018	Principal, Coordinator, Faculties	20	Every departments will organize two activities and conduct certificate courses
3	05/02/2018	Coordinator, Faculties	14	To recomposite the IQAC core committee
4	16/03/2018	Principal, Coordinator, Parents, Students	137	Parents are made aware that 75% attendance for every student is mandatory for appearing final examination
5	19/03/2018	Principal, Coordinator, Faculties	16	To organize book fair on aegis of the library
6	10/04/2018	Principal, Coordinator, Faculties	14	Departmental calendar, student profile keeping by every department should give priority

❖ CELL ACTIVITIES

- On 01/12/2017, Aids awareness programme was conducted by IQAC
- On 08/03/2018, "International Womes' Day was celebrated by "RengoniBeltola" Women Cell, organized a talk programme on "social issues" and invited Padmasree Eli Ahmed, a writer, director, lyricist, actress and social activist
- The career development cell of Beltola College organized a seminar on "Creative Skill" in collaboration with Dream Zone organization, Guwahati on 06/09/2017
- On 02/11/2017, a grooming class for government jobs, Bank, PO, SSC, CAT and MAT was organized by career guidance cell in collaboration with school of banking
- The career guidance cell organized a seminar on "Legal education" on 10/03/2018 in collaboration with Mahatma Gandhi University

- A linkage was signed with Betkuchi High school and Tsangpo Valley Academy on 19/02/2018
- Two MOUs has been signed by the college with the following institution
 - The Department of Hindi signed MOU with Sabdabharati, a private educational organization, AnubadPrakshishan Kendra, recognized by Kendriya Hindi Nirdashalaya on 15th of August, 2017
 - The Department of English signed MOU with BichtraPratibha Education Foundation, Kamrup (M) on 16th of August, 2017




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JULY 2018 - JUNE 2019

MEETINGS, RESOLUTIONS AND CELL ACTIVITIES❖ **MEETINGS AND RESOLUTIONS:**

Sl. No.	Date of the Meeting	Stakeholders/ Members	No. of Participants	Resolution
1	07/08/2018	Principal, Coordinator, Faculties	17	Feedback forms distribution and NSS Unit's various outreach activities
2	08/09/2018	Principal, Coordinator, Faculties	20	Book collection at Departmental Library and workshop organize in central library
3	02/03/2019	Principal, Coordinator, Cell members	05	
4	09/05/2019	Principal, Core Committee, Coordinator	13	Student training for placement
5	16/05/2019	Principal, Coordinator, Local People	39	Organize workshop on "Intellectual Property Rights" by the department of Political Science
6	11/06/2019	Principal, Coordinator, Faculties	21	Organise workshop on CBCS course and distribution of mentees among mentors

❖ **CELL ACTIVITIES**

- Two days' workshop on "Graphic Designing, photography, 2D Animation and 3D Animation on 12th - 13th September, 2018 at Beltola College by "Image" on institution of Graphic Designing and Animation in collaboration with career guidance cell of the college
- Rengoni- Beltola Women Cell organized a free health check-up in collaboration with NCPW and VOLKEN and Androit Life science Pvt. And Meyer Organics Pvt. Ltd. On 08/03/2019

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JULY 2019 - JUNE 2020

MEETINGS, RESOLUTIONS AND CELL ACTIVITIES**❖ MEETINGS AND RESOLUTIONS:**

Sl. No.	Date of the Meeting	Stakeholders/ Members	No. of Participants	Resolution
1	19/07/2019	Coordinator, Faculties	06	Preparation of Self-Study Report on 2 nd and 4 th Saturday no vehicles are allowed to enter the college campus to keep the campus free from pollution
2	08/11/2019	Principal, Coordinator, Alumni	23	Keep the college campus free from pollution so no vehicles are slowed to enter the college campus on 2 nd and 4 th Saturday. To keep the college campus a free plastic zone
3	15/02/2020	Coordinator, Faculties	16	Debating competition title- "Gender discrimination hampers progress"
4	21/05/2020	Coordinator, Faculties (online meeting)	08	Resolution for conducting webinar

❖ CELL ACTIVITIES

- The Department of Political Science organised a workshop on "Awareness of Intellectual Property rights in collaboration with Enajori, NGO, Beltola College road
- On 14th November, 2019, RengoniBeltola Women Cell celebrated children's Day at the Blind School
- An intercollege debating competition was held on 08/03/2021 on the topic "Gender discrimination hampers progress" in collaboration with an NGO Aalok D Light
- Webinar was organized by IQAC on "Mental Health During Lock Down period" at google meet platform on 29/06/2020
- An International Webinar on "Yoga, Ayurveda and Covid-19" was organized by the IQAC of NarangiAnchalikMaahavidyalaya, Beltola College and KanyaMahavidyalaya jointly on 15/08/2020

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JULY 2020 - DECEMBER 2021

MEETINGS, RESOLUTIONS AND CELL ACTIVITIES**❖ MEETINGS AND RESOLUTIONS:**

Sl. No.	Date of the Meeting	Stakeholders/ Members	No. of Participants	Resolution
1	01/07/2021	Principal, Coordinator, Faculties	05	Feedback Analysis
2	26/07/2021	Principal, Coordinator, Faculties	16	A demo on "How to upload and keep record in the college website"
3	13/08/2021	Principal, Coordinator, Admission Committee	08	Advertise for new admission in Daily News Papers, prospectus to be uploaded to the website and college admission portal is open. An orientation programme will be held in the class of new session 2021-22
4	09/10/2021	Principal, Core Committee, Coordinator	13	Book Donation Day, Cleanliness Drive before the schools and the college beautification
5	21/12/2021	Principal, Coordinator, Teaching and Non-teaching staff	46	To submit IQA at the month of April and SSR within 45 days of the IQA submission

❖ CELL ACTIVITIES

- On 22/07/2020 a National Webinar was organized by the Department of History, Hindi and Economics on the topic "Covid-19 and Genral Hygiene"
- A webinar was conducted by Department of Assamese on 24/07/2020 on the topic "Baularudehbisarorgeet" in collaboration with IQAC
- On 07/08/2020 a National Webinar was organized by the Career guidance cell on the topic "becoming job ready for the career ahead" in collaboration with IQAC
- On 18/02/2021 a week long workshop was jointly organized by NSS unit and career guidance cell on "soft skill and career counselling"
- A national webinar on "Preparation in the higher education institution to apply for the first time NAAC accreditation" was organized by IQAC on 09/06/2021
- A linkage with N.R. ICE Industry was signed on 05/10/201
- On 29/10/2021 A blood donation camp was organized by NSS unit in collaboration with Enajori, NGO
- A weeklong workshop on self-defence for girls' was organized by Rengoni- Beltola Women Cell of the college from 12th November to 19th November, 2021
- A special camp was organized by the NSS unit of Beltola College from 23rd December, 2021 to 29th December, 2021 at Patarkuchi Village, an adopted village of NSS unit


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- Total 10th MOU are signed by the institution with different educational institution and industry:

- On 26/03.2021, MOU is signed with the Deffodil College of Horticulture, Khetri, Assam
- Department of history signed MOU with the Department of history, S. B. Deorah college on 17th November, 2021
- On 30th November, 2021, the Department of English of Beltola College signed on MOU with the Department of English, Sonapur college
- Department of economics, Beltola College signed the MOU with the N.R. Ice Industry, Mangaldoi, Darrang
- On 11th November and 7th December, 2021, the department of Political Science of the college, Beltola College signed MOU with the Department of Political Science of KarmashreehiteswarSaikia College, Sixmile Guwahati and Pragjyotish College, Santipur, Guwahati-09
- On 9th December, 2021 Department of education of the college signed the MOU with the Department of Narangi Anchalik College, on 03/12/2021, the department of Assamese and Hindi signed MOU with the Department of Assamese and Hindi, Dimoria College, Khetri, Kamrup (M)
- On 27/12/2021, the department of Philosophy, Beltola College and KanyaMahavidyalaya, Guwahati-21 signed MOU
- On 07/12/2021 departments of education of both Beltola College and Pandu College signed an MOU
- On 11/11/2021 department of Philosophy of both Beltola College and Dispur college signed an MOU
- On 27/12/21 department of Education of Beltola college and KanyaMahavidyalaya signed an MOU


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