

## QUARTERLY PROFILE OF TEACHING STAFF

### A. BASIC INFORMATION:

1	ASSESSMENT YEAR	2022-2023									
2	PERIOD	01.10.2022 -31.12.2022									
3	NAME OF INCUMBENT	Dr Mrigendra Nath Sarma									
4	EMPLOYEE ID NO.	2013182700500002									
5	DESIGNATION	Assistant Professor									
6	DEPARTMENT	Assamese									
7	DATE OF JOINING	01/02/1996									
8	DATE OF BIRTH (DD-MM-YYYY)	01		10		1968					
9	PRIMARY MOBILE NO. (WITH WHATSAPP)	9	4	3	5	1	4	4	0	2	4
10	SECONDARY MOBILE NO.	7	0	0	2	6	7	3	8	4	3
11	E-MAIL	sarmamrigen006@gmail.com									
12	PRESENT RESIDENTIAL ADDRESS	House no-53(A),Gosaibari , Beltola College Road Beltola , Guwahati -781028 , Kamrup (M)									



**B. CURICULLUM:**

Program B.A.	Semester	Course No. (e.g.HC-AS-1016)	Topics covered	No. of classes (1 hour duration)	No. of classes in ICT-mode
BA	I	ASM-HC-1016	Prak Sankari Yug (3rd unit)	4 (weekly)	
	I	ASM-HC-1026	Uttar Sankari Yugar Xahitya (2nd unit)	4 (Weekly)	
	I	ASM-RC-1016	.....		
	I	ASM-AE-1014	Xamajik Madhyam aru Axomiya Bhaxa(3rd unit)	2 (Weekly)	
			Axamiya habitar saneki (Full paper)	1 (Weekly)	
	III	ASM-HC-3026		4 (Weekly)	
	III	ASM-RC-3016		3 (Weekly)	
	III	ASM-CC-3016(MIL)	Geet Pad (1st unit)	1 (Weekly)	
				2 (Weekly)	
			Axamiya Natak aru Paribexan Saili (Full paper)		
V	ASM-HC-5016	Borgeet(2nd unit)	6 (Weekly)		

	V	ASM-HE-5036		6 (Weekly)	
	V	ASM-RE-5016	Borgeet (2nd unit)	2 (Weekly)	

**C. EXTENTION AND OUTREACH ACTIVITIES:**

Title of Activity	Role in the activities (e.g. Coordinator/In-charge /Member if any)	Organizing Unit(Cell/Committee/Department)	Collaborating Unit (if any)	Dates (From-To)	No. of Teachers Participant	No. of Students Participant	No. of Supporting documents / photographs
Organized							

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**D. STUDENT RELATED ACTIVITIES (within a maximum of 100 words)**

<p>Tutorial &amp; Remedial Classes, Bridge Courses , Experiential &amp; Participative Programs ,Student Exchange Programs, Teacher Exchange Programs, Project Works, Student Seminars Community welfare activities, Student career counseling, Home Assignments, Add-On Programs &amp; On-the -Job Trainings, soft skills &amp; communicative skills, Mentor-Mentee activities, Group Discussion, Institutional Visits. Field Studies/Works, etc.</p>	<p>Taken tutorial classes and Home Assignments are given to the 1st/3rd/5th semester students and also evaluated the respective Assignments (As per record) .</p>
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**E. INVOLEMENT ANY OTHER WORKS:**

<p>Participation or contribution in Design and Development of Curriculum of affiliating University</p>	<p>.....</p>
<p>Participation in activities related to Setting of question papers, moderation works, Assessment and evaluation process, conduct of exams, invigilation duties, scrutiny works, In-charge of examination cell, Member of examination committee, Involvement of any activities of internal and external examination of the affiliating University.</p>	<p>1. Setting question papers , BA 1st/3rd/5th sem sessional Exam. 2022  2.Examiner , Sessional Examination.,2022  2. Invigilator of BA sessional Exam. (Hon) 2022 and 3rd sem. Exam.2022</p>

	<p>3. In-charge BA 1st/3rd/5th sem Sessional Exam.2022</p> <p>2.In-Charge BA 1st/3rd/5th End sem Exam.2022 (Practical and Theory)</p>
Involvement with celebration and organization of national/international memorial/ celebratory days, events and festivals.	.....
Involvement with attainment of Programme outcomes and course outcomes evaluated by the institution.	
Involvement in quality assurance activities/works of the Institute as member of IQAC	<p>1. Member of criterion 3 (SSR)</p> <p>2.Member of Research consultancy cell</p> <p>3.Member of Anti Regging cell</p> <p>4.Member of Grievance cell</p>
Involvement with green campus(Plantation, Gardening) initiatives	.....
Involvement with audit and Budget exercises like energy audit, green audit, Academic and Administered Audit, Annual Budget preparation etc.	.....
participation with sensitization programs on Constitutional responsibilities (values, rights, duties and responsibilities) of citizens	.....
Involvement with red ribbon Club/Anti Tobacco Committee etc.	.....
Involvement towards expansion of collaborations, linkages and signing of MOUs with diverse organizations; Activities performed under MOUs	.....

Involvement with college admission process/ student union election	<ol style="list-style-type: none"> <li>1. Performed duty for 1st sem admission process , session 2022-23</li> <li>2. Duty performed as counting officer in the BCSU General election on 29/10/2022</li> </ol>
Involvement with In-House bodies/Others	<ol style="list-style-type: none"> <li>1.Member , Grievance Cell Committee</li> <li>2.Member , Anti Ragging Cell Committee</li> <li>3. Member, Research consultancy cell</li> <li>4. In-charge , College Museum</li> </ol>
Involvement with sports/games/ cultural activities	.....
Involvement with the Quality assurance initiatives of the institution like Feedback collection, mentoring etc.	Involved as a mentor in the students group (Gurukul )
Involvement with the activity of institutional Strategic/ perspective plan for successfully implementation	.....
Involvement with the effective guidance and leadership in various institutional practices.	<ol style="list-style-type: none"> <li>1. In-Charge , Beltola College Students' Union</li> <li>2. Guided students as a mentor of student group</li> </ol>

<p>Involvement with the Capacity building and skills enhancement initiatives taken by the institution like: Soft skills , Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>.....</p>
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**F. RESEARCH PROJECTS:**

Type of Project <i>(Major/Minor/ /Others</i>	Funded by government/non government / other agencies	Date of Sanction and duration	Amount Sanctioned	Amount received during the period
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**G. RESEARCH ARTICLES:**

Title of Publication	Name of Journal/ Volume  (ISBN/ISSN if any)	papers published in the Journals notified on UGC website during the last five years	Impact Factor  (if any)	Citation Index  (if any)	h-index  (if any)	Type of Publication  (Journal/ Book/  Edited Volume/ Chapter in Edited Volume/ national/ international Conference Proceeding)

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**H. OTHER PUBLICATION WORKS:**

Title of Publication	Name of Volume	Category of Publication (Book/ Magazine/ Edited Volume/ Chapter in Edited Volume/ Newspaper)	Date of publication	ISSN/ISBN (if any)
Dharma-Adharma	Rashkrira	Edited Volume (Souvenir)	08/11/2022	.....

**I. ACADEMIC ACTIVITIES ATTENDED:**

Title of Activities	Type (Conference/Seminar/Webinar/ Workshop/RC/OP/STC/FDP,etc.	Name (s) of Organizer	Dates (From – To)
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**J. ACADEMIC ACTIVITIES ORGANIZED:**

Names of Event Organized	Category Seminar/ Conference/ Webinar/ Workshop/ Training Program	Role in the activities (e.g. Coordinator/In-charge /Member/Participant if any)	Dates (From-To)	Collaborating Unit (if any)	International/ National/ Regional/ Local/ Institutional	No. of Teachers Participant	No. of Students Participant

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I hereby declare that the facts and figures mentioned in this format as above, are correct, genuine and true to my knowledge and belief. I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my higher authority as per established procedural norms.



**(Signature of the Incumbent)**

This form should be submitted as E-mail attachment (as pdf copy) to the following E-mail

ID: iqac.bccell@gmail.com