

OFFICE OF THE PRINCIPAL  
**BELTOLA COLLEGE**

P.O.- BELTOLA, GUWAHATI-781028, KAMRUP (M), ASSAM

Permanently affiliated to G.U. Registered under 2 (f) & 12 (B) of UGC's Act 1956

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Phone : 0361-2303853 (O), 9854006663 (M)

Ref. No. : .....

Date : .....

*The policy for Examination related Grievance Redressal*

The college strictly adheres to all the norms and procedures of its affiliating university i.e. Gauhati University for conducting both internal and external examinations and follows the same for the evaluation process as well. The policy of it is given in minute details in the following way---

1. The Principal forms an Examination Committee will monitor every single aspect related to the examination including grievances if any.
2. The principal will discuss about the evaluation process as directed by the University in details with all the teachers and appeals for proper evaluation of answer scripts.
3. The internal examination schedules are to be prepared as per the University guidelines and communicated to the students well in advance.
4. In case of any grievances occurs regarding examination, the student must be interacted with the teacher of the respective department to solve it.
5. The students will be allowed to discuss with the respective teachers regarding their performances in case of any correction in the marks or any discrepancy.
6. If any grievances occurs in the external examination, then the students are bound to be proceed to meet the controller of examination of its affiliating university.

  
(Dr. Ajit Borkotoky)

Principal

Beltola College

Principal

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Beltola, Guwahati-781028

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