

OFFICE OF THE PRINCIPAL
BELTOLA COLLEGE

P.O.- BELTOLA, GUWAHATI-781028, KAMRUP (M), ASSAM

Permanently affiliated to G.U. Registered under 2 (f) & 12 (B) of UGC's Act 1956

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Ref. No.



STUDENTS MENTORING POLICY
BELTOLA COLLEGE

OBJECTIVES OF THE POLICY

Mentoring is an effective and key aspect of student support to make impartial service to all the students having mixed environment. Beltola College is committed to provide a consistent and comprehensive support system to inspire students for achieving their goal. Formation of a personal relationship and continuous interaction between the mentor, mentee and the parents leads to better understanding of the student's ambition, power and limitation.

ROLE OF MENTORS

To take the lead in supporting a mentee through an ongoing, one-to-one relationship by offering direction, advice, feedback and support to the mentee, serving as a role model of success.

To build a relationship of trust by regular caring and continuously monitor, counsel, guide and motivate the students in all academic matters

To strive for mutual respect contact parents, guardians based on the situation demands.

To help the mentee to search the career fields in their courses and gives information about scope and demand of Higher education and job opportunities.

To guide and enhance the mentee on how to accomplish the preferred goals.

To act as a Special and individual academic tutor and need based counselor

Explain about the student's importance of attendance and Internal Examination and its consequence in the end semester examinations.

To keeps contact with the mentee even after their graduation.

To maintains a short but clear record of all discussions with mentees.

ROLE OF MENTEES

Mentee is accountable for keeping in touch with the mentor and respect them

Mentee should be punctual for the mentoring sessions and seek advice whenever require

Mentee should provide the details of his or her academic performance, curricular and extracurricular activities to the mentor so that the mentor is able to place the situation in perspective.

Mentee should focus on the good relationship with mentor rather than results

Mentee should actively engage and communicate directly, honestly & openly with mentoring process & appointed mentor

Mentee should keep responsibility for own learning

(Dr. Ajit Borkotoky)

Principal

Beltola College

Principal

Beltola College

Beltola, Guwahati-781028